



GENERAL STORAGE

- Empty pockets, remove trouser belt, and hang with closures zipped.
- Coats should always be stored unbuttoned.
- Hang the uniform on shaped or padded hangers, leaving room around the garment.

GENERAL CLEANING AND PRESSING

- Dry clean only when you have spots and stains; never dry clean for removing wrinkles.
- While military fabrics are color-fast and durable, harsh chemicals used in dry cleaning will fade and wear on the fabric over time.
- Easily refresh garments after wearing or unpacking by hanging them in a steamy bathroom. Moisture from steam will remove wrinkles.
- Wear proper layers beneath the uniform to reduce the amount of perspiration that the uniform absorbs.

SPECIAL NOTES FOR ARMY BLUE MESS JACKET

- Frequent dry cleaning is especially harsh on the satin lapels.
- Dry clean only when spots or stains cannot be removed at home with a brush (for wool) or a damp sponge (for satin).
- As a general rule, limit dry cleaning to once every three years.
- Remove any bullion rank before dry cleaning. The harsh chemicals will react with and discolor the bullion thread.



SLEEVE HEM

- With arms hanging freely and naturally to the side, the proper sleeve length is about one inch below the wrist bone.

TROUSERS/SLACKS

- The front crease should reach the top of the instep, touching the top of the shoe at the shoelaces.
- The trouser leg should then be cut at a diagonal line to reach a point midway between the top of the heel and the top of the shoe in back.
- The crease may have a slight break in the front.
- The waist and hip should be fit and/or altered so that the side pockets do not pull open.

SKIRT HEM

- Knee-length: Hem to no more than 1" above or 2" below the midpoint of the knee.
- Full-length: The hem should touch the top of the pumps.
- Make sure you measure for the hem alteration with the actual pumps you will be wearing.



SLEEVE BRAID

- With arms hanging freely and naturally to the side, the proper sleeve length is about one inch below the wrist bone.

OFFICER RANK

- Centered in the "wishbone-shaped" space created by the trefoil braid.

ENLISTED SERVICE STRIPES

- Sewn seam to seam on the front of the sleeve at a 30-degree angle.
- Bottom of the first stripe will be placed 3 1/4" above the top of the sleeve's soutache (braid), measured at the front seam.



ASU OFFICER SLEEVE BRAID AND ENLISTED SOUTACHE:

- The braid or soutache are sewn parallel to the hem so that the bottom is 3" above the sleeve hem.
- Sew braid completely around sleeve tube so that the ends of the braid are sewn into the rear seam.

ASU OFFICER SHOULDER STRAPS

- Clips need to be 2 1/2" apart on both shoulders.
- Hand-sew front clip 1 1/2" from shoulder seam on the front side of the coat and 3/8" away from armhole seam.
- Hand-sew back clip 1" from shoulder seam on the back side of the coat and 3/8" away from armhole seam.
- When worn, the outside edge of the shoulder strap shall align with armhole seam.

ASU CHEVRONS

- Centered on sleeve, evenly spaced between top of shoulder and elbow.

ASU OVERSEAS SERVICE BARS (OSB)

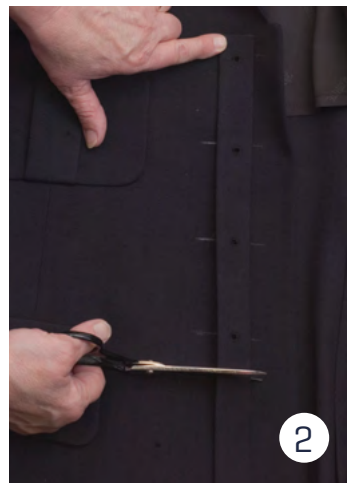
- Centered on right sleeve, 4" up from sleeve hem. On Officer and General Officer coats, OSBs are placed 1/4" above sleeve braid.

ASU ENLISTED SERVICE STRIPES (HASHMARKS)

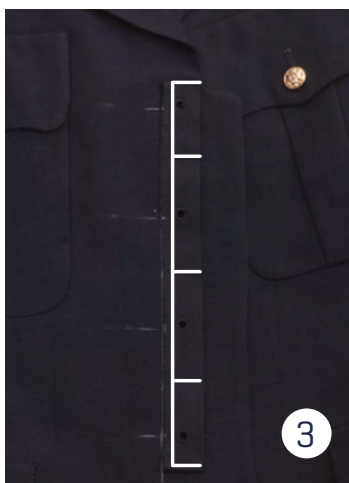
- Centered on left sleeve, 4" up from sleeve hem at 45-degree angle.



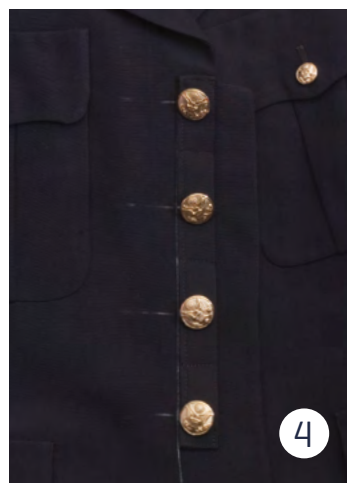
Place the closed coat flat, with the top pockets level and the bottom of the coat aligned. Mark through the buttonholes with tailor's chalk. Placement for the removable button strip varies per individual. However, the strip is most often placed about 2" from the edge of the coat.



With the coat open, using a ruler, draw a vertical line crossing through the center of each buttonhole mark.



Trim excess fabric from button strip about an inch below the bottom button.



Align left edge of strip with a vertical chalk line and edge stitch along the top, left edge, and bottom of strip. Then, stitch horizontally and evenly between each buttonhole. *With fluctuations in your weight over time, the button strip can be reattached in a similar manner.*



AGSU OFFICER SLEEVE BRAID

- The braid is sewn parallel to the hem so that the bottom of the braid is 3" above the sleeve hem.
- Sew braid completely around the sleeve tube so that both ends of the braid are sewn into the rear seam.

AGSU SHOULDER SLEEVE INSIGNIA (SSI)

- SSI will be sewn 1/2" below the top of the shoulder seam on the left side.
- Special skill tabs are sewn 1/2" below top of shoulder seam on left side only. SSI will be worn 1/4" below the special skill tab.
- Shoulder Sleeve Insignia for Military Operations in Hostile Conditions (SSI-MOHC) will be sewn 1/2" below top of the shoulder seam on the right side.
- If a tab is part of the patch (e.g., "AIRBORNE"), SSI will be sewn directly below, touching the tab.
- Only two skill tabs are authorized, in addition to a tab that is part of the SSI.

AGSU ENLISTED CHEVRONS:

- Centered on sleeve, evenly spaced between top of shoulder and elbow. If the SSI or SSI-MOHC does not permit this placement, rank is sewn 1/2" below lowest of the two patches; rank is placed at same distance from the shoulder seam on both sleeves, regardless of SSI patches of differing sizes.

AGSU OVERSEAS SERVICE BARS

- Officer: Centered on right sleeve, 4" up from sleeve hem.
- Enlisted: Centered on right sleeve, 3.75" up from sleeve hem.

AGSU ENLISTED SERVICE STRIPES:

- Centered on left sleeve, 4" up from sleeve hem at 45-degree angle.

AGSU ENLISTED LONG SLEEVE SHIRT

- Center chevron vertically between shoulder point and elbow, 3/4" back from shoulder seam.

AGSU ENLISTED SHORT SLEEVE SHIRT

- Center chevron vertically between shoulder point and hem of sleeve, 3/4" back from shoulder seam.



WOOL AND WOOL-BLEND GARMENTS

- Never apply an iron directly to wool fabric. Always use a cover cloth between the fabric and the iron.
- If wool gets wet, dry the garment at room temperature away from heat. Remove spots and stains promptly.
- Brush wool gently to remove surface soil. Use a damp sponge for finer fabrics.
- Give wool garments a 24-hour rest between wearings. Wool fibers will naturally shed wrinkles and will generally return to their original shape. Keep moths away by storing wool in garment bag with a cedar block.

WOOL-FABRIC HATS

- If the hat gets wet, dry the hat at room temperature away from heat. Remove spots and stains promptly.
- Brush fabric gently to remove surface soil; should this fail, use a damp sponge.
- Do not use a brush on the braid. Use a damp sponge only.

SHOES

- Use a high-quality polish for leather-upper shoes. Scuffs can generally be polished out.
- Exercise care while wearing high-gloss shoes. While there are some "Old-Soldier" tricks which we cannot endorse, scuffs in high-gloss shoes are generally permanent.
- Polyurethane soles must be worn at least once every few months to keep the sole supple and to prevent the sole from breaking down.